

OBPVS - OKLAHOMA BOARD OF PRIVATE VOCATIONAL SCHOOLS

COURSE INFORMATION FORM, TOTAL PAGES: _____

Use to Report **ALL Courses Being Offered or (Proposed to Offer)**, *not just CHANGED ONES* as of: _____ [Effective Date]

Reason for Submission: _____ Re-Licensing for FY- _____ Catalog/Brochure Change _____ New School Application

School/Seminar Name: _____

Complete the following information for each course. **Course titles, length, and cost must match the information in the Catalog/Brochure.**

METHOD(S) OF COURSE MEASUREMENT

“X” what method is used to measure course length for the courses listed on this page? _____ Contact Hours _____ Quarter Credit Hours _____ Semester Credit Hours

For Correspondence/Distance Education courses **only** you may also report: _____ No. of Lessons _____ Estimated Time of Completion

(Use only one method of course measurement for each Form. If more than one method is used, list each on a separate Forms.)

COURSE TITLE	COURSE LENGTH Using the same unit that’s checked, above.	TOTAL COST (Incl. tuition, books, tools, fees, etc.)