

**OBPVS/OKLAHOMA BOARD OF PRIVATE VOCATIONAL SCHOOLS**  
**Citizenship or Qualified Alien Affidavit**

**Background** - In accordance with **Title 56 O.S. §71**, all natural persons fourteen (14) years of age or older and present in the United States, applying for a license with the **Oklahoma Board of Private Vocational Schools ("OBPVS")** are required to provide the **OBPVS** with verification of lawful presence in the United States.

**Who Shall Submit an Affidavit:** Solicitors, Single Proprietor Owners, each Partner of a Partnership that owns a School, plus each Manager of an LLC that owns a School/Seminar.

**When to Submit an Affidavit:**

1. **For a U.S. Citizen**, shall only be submitted **once** to the **OBPVS** when either the School/Seminar is new or the Ownership interest or Employment with a School/Seminar interest is new.<sup>1</sup>
2. **For a Qualified Alien**, shall be submitted when the individual is new to a School/Seminar and with each annual renewal (relicensing application), because Qualification may change over time.<sup>1</sup>

**Instructions for Required Affidavit:** An individual should execute the **one** Affidavit that follows and applies to the person's presence in the United States. That is, submit **EITHER** Option 1- Verification of Citizenship **or** Option 2 - Affidavit Verifying Qualified Alien Status. Do **NOT** submit both Affidavit types for a single individual.

The selected Affidavit **must be signed before a notary public or other officer authorized to notarize affidavits under State law.** Note: The OBPVS' Application for Private Solicitor License (**Form 1180CM**) provides fields to reference the submission of one of these Affidavits.

**AFFIDAVIT VERIFYING LAWFUL PRESENCE IN THE UNITED STATES**

School/Seminar Name: \_\_\_\_\_

**Option 1 - Verification of Citizenship**

**Affidavit of:** \_\_\_\_\_

[Applicant's Name Printed or Typed]

STATE OF \_\_\_\_\_

) ss:

COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
[Applicant's Name], of lawful age, being first duly sworn upon oath states, under penalty of perjury, as follows:

**I am a United States Citizen.**

[Signature of Applicant]

[Date Signed]

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
[Notary Signature]

\_\_\_\_\_  
[Notary Name Printed]

My Commission Expires: \_\_\_\_\_

Commission Number: \_\_\_\_\_

**[Apply Notary Seal  
at the right. >>>>]**

<sup>1</sup> Source: Attorney General Opinion 08-016 (2008).  
Form 1190CM  
REVISED 02242015

**Option 2 - Affidavit Verifying Qualified Alien Status**

School/Seminar Name: \_\_\_\_\_

**Affidavit of:**

\_\_\_\_\_ [Applicant's Name Printed or Typed]

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_ [Applicant's Name], of lawful age, being first duly sworn, upon oath states, under penalty of perjury, as follows:

**I am a qualified alien under the Federal Immigration and Naturalization Act, and I am lawfully present in the United States.**

\_\_\_\_\_  
[Signature of Applicant]

\_\_\_\_\_  
[Date Signed]

Subscribed and sworn to or affirmed before me this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
[Notary Signature]

\_\_\_\_\_  
[Notary Name Printed]

My Commission Expires: \_\_\_\_\_

Commission Number: \_\_\_\_\_

**[Apply Notary Seal  
at the right. >>>>]**